



Middle School Dean of Students

Trinity Episcopal School seeks a highly qualified individual to fulfill the role of Middle School Dean of Students for the 2019-20 School Year.

Trinity Episcopal School is an inclusive, forward-thinking, faith-based K-8 independent school that meets each student where they are to nurture the whole child's academic, social, physical, emotional, and spiritual growth. Trinity is located in West Lake Hills, close to downtown Austin, Texas.

We have high expectations for our students, and we are looking for educators to join our team who have:

- a strong background in middle school education
- excellent written and verbal communication skills
- a passion for working with pre-adolescents
- a proven record of classroom teaching and leadership experience
- and a deep desire to impart to students the importance of personal responsibility, accountability, leadership, and contributing positively to a school community

We seek to find faculty who are interested in working in a highly collaborative environment, daily working with colleagues to improve practice, systems, and programs. Educators who flourish at Trinity are people who place a priority on professional learning and research-based practices and have high expectations for themselves. We are looking for teachers who actively engage in the life of the school, bring new knowledge and enthusiasm to our team, and help lift the level of all teachers and all students in our K-8 program.

Position Overview: The Dean of Students works closely with the Division Head and is responsible for programs and issues related to student life in order to build community and promote positive student morale. Main responsibilities include:

- initiating activities and programs that promote school spirit and unity
- overseeing various extra-curricular student activities and clubs
- coordinating and running the Middle School new student orientation camp
- setting, communicating, and upholding school-wide community/behavioral expectations
- providing mentorship and support to faculty and students on student issues
- serving as a member of the Student Support Team, social-emotional learning team, the Admission Committee, and the Middle School Leadership Team

This position also includes teaching a co-curricular and/or elective class; acting as an advisor to a small group of students, providing guidance and support to both the students and their families; and working closely with the School Counselor, Director of Co-curricular Programs, grade-level team members,

specialists, administrators, and other colleagues to ensure that all students make academic and social progress in accordance with our school's mission and core values.

Our Mission: At Trinity Episcopal School, we will nurture each child academically, physically, emotionally, and spiritually. We will honor each child's spirit for learning and life, ever mindful that we are all children of God.

At Trinity, our faculty...

- seek knowledge of current instructional theories as a commitment to understanding and professional growth
- demonstrate a vast repertoire of effective and engaging instructional strategies that meet the needs of all students
- hold high – but not uniform – expectations of all students
- maximize instructional minutes
- model, teach, and expect age-appropriate disciplined behaviors in a way that is mission-consistent and respectful
- meaningfully and personally engage with all students
- actively support colleagues
- positively and actively contribute to the life of the school
- collaborate with parents in the best interest of the students
- understand and respect the principal qualities of an Episcopal school
- respect and seek understanding in all facets of diversity

Qualifications: A bachelor's degree or higher from an accredited school is required, and professional development and experience in adolescent development, community building, and school leadership are preferred.

Resumes and letters of application should be sent to Human Resources at Trinity Episcopal School, 3901 Bee Cave Road, Austin, TX 78746, or by email to employment@austintrinity.org. Applications will be reviewed upon receipt and accepted until the position is filled. No phone calls, please.

Trinity Episcopal School invites all qualified individuals who share our core values to apply for faculty positions. All faculty members must be able to support Trinity's mission as a Christian school.

Trinity Episcopal School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws.

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