

St. James Episcopal Church and School, located in Alexandria, LA, seeks a full time director for our school of 80 children, ages 6 weeks to 3 years of age, and a staff of twenty. The Director oversees the overall operation of the school, and is responsible for managing staff; responding to parent(s) and/or guardians; budget; and working with the Rector and Advisory Board to ensure best practices that meet both an Episcopal ethos and state licensing guidelines. We look for a leader that will guide us from a time of transition into a new period of curriculum development and other changes as needed to ensure the very best in early childhood development for our students.

This person will be creative, energetic, knowledgeable of current curriculum, and have demonstrated ability to engage the public for student recruitment. The Director will fully support the Episcopal ethos of education and enrichment, which includes weekly Chapel and Godly Play instruction, as well as a welcoming and affirming spirit that embraces diversity. We welcome applicants for this position without regard for race, religion, national origin, sexual orientation, or any other protected status, and we expect the Director to embrace the same welcoming spirit. A competitive salary, benefits, and health insurance are offered.

For more information please contact the Rev. Tim Heflin, Rector, at 318.445.9845 or tim@saintjamesonline.org