



Position Title: Interim Middle School Physical Education Teacher, Middle School Advisor, Coach

Date Modified: February 1, 2022

FLSA Classification: Exempt

Reports to: Associate Head for Academic and Student Affairs

About St. John's

St. John's is an independent, coeducational Episcopal school serving up to 500 students in grades pre-k through eight. Located in a park-like setting on 10 acres in East Dallas, the School offers its employees and students a supportive esprit de corps fueled by a common mission – one dedicated to a program of academic excellence designed to train the mind, strengthen the character, and enrich the spirit of each student in a Christian environment. We think of St. John's not only as a school, but also as a very special kind of community. We seek to employ people who – regardless of the role they play in the School – understand that they impact the lives of our students, families, and colleagues. The St. John's Code calls us to model honesty and respectfulness in our relationships, responsibility in the performance of our assignments, and a caring attitude that extends to all members of our community. Do you dream of becoming the best educator you can? Of coming to work each day with a sense of mastery, belonging, and purpose? Of working with fun, collegial, collaborative, growth-minded professionals? If so, you could thrive at St. John's.

Position Purpose

This full-time, interim position is for the remainder of the 2021-2022 School year (through June 3, 2022) and requires the teacher to teach four sections of Middle School P.E. in an environment that values collaboration and differentiated instruction. The Middle School P.E. program emphasizes the development of attitudes, skills, and beliefs that lead to lifetime fitness. The teacher will follow an existing customized curriculum and will be responsible for collaborating with Lower and Middle School P.E. faculty on vertical alignment and the progression of Middle School students' health and wellness skills.

The teacher serves as a Middle School advisor to a group of students. The advisor attends chapel with students, acts as their mentor, and provides organizational assistance and instruction of social and emotional learning lessons. The advisor works with the grade-level teaching team to plan, develop, and facilitate appropriate skills, conversations, and team-building activities for the grade. The advisor communicates regularly and as needed with parents and other teachers, conducts advisory meetings and discussion groups, and prepares for and participates in parent/student/advisor conferences.

The teacher also serves as coach of a different Middle School athletics team during the spring athletic season, which runs from March through May. The School's athletic philosophy calls on coaches to grow



students' athletic skills while developing character, teamwork, and sportsmanship. All interested players participate on appropriate teams.

Key Accountabilities

- Guide the development of age-appropriate health and wellness skills in the P.E. classroom.
- Coach a Middle School athletic team in the spring season; be present for athletic practices and contests outside of regular School hours.
- Cultivate culturally competent P.E. classrooms and athletic team by establishing and maintaining a respectful and conscientious environment.
- Collaborate with vertical team members to ensure health and wellness curriculum continuity between Lower and Middle School and as students progress through Middle School. The vertical team monitors and advances the quality of the overall program and the progress and success of students.
- Maintain curriculum documentation in accordance with Middle School division requirements.
- Understand and meet the developmental and academic needs of Middle School students of varying academic, social and emotional abilities. Differentiate instruction to meet individual student needs.
- Adapt instructional strategies to accommodate the needs of students with diagnosed learning differences according to the accommodations outlined on Student Support Plans.
- Provide feedback to students and parents using a variety of tools including progress and grade reports, in-person and video conferences, phone calls, emails, and one-on-one meetings. The teacher is expected to write thoughtful, meaningful, and well-articulated progress report comments that reflect students' progress and give specific direction for growth.
- Maintain daily lesson plans and effectively use the Student Information System, Learning Management System, and various other online tools. The teacher is expected to electronically record attendance, gradebooks, and reports.
- Attend and contribute to regular grade-level, vertical, divisional, and all-employee meetings.
- Fulfill other duties as assigned, such as lunch, recess, and carpool duty. Participate fully in the School community through club sponsorship or other means.



- Adapt curriculum and instructional modalities as necessary based on whether learning is taking place on campus, at home, or in a hybrid/blended environment. Demonstrate technical proficiency and the ability to plan, organize, teach, and communicate in person, to a blended in-person/online class, and in synchronous and asynchronous online environments.
- Participate as a chaperone in the fifth grade overnight trip, which is planned for March 9-11, 2022. Assist with the planning of and participate in day field trips, whether they be virtual or in person.

Opportunities and Challenges

The Interim Middle School P.E. teacher, advisor, and coach prepares students for a lifetime of wellness and fitness by helping them develop effective habits, skills, and attitudes. The teacher must:

- Model the St. John's Code of respect, responsibility, honesty, and care.
- Demonstrate clarity in verbal and written communication.
- Demonstrate strong listening skills.
- Embrace the School's Episcopal identity, ethos, and commitment to respecting the dignity of each individual.

Growth Mindset

- Collaborate with colleagues on the development of curriculum and in the practice of instructional and coaching strategies.
- Leverage the knowledge, skills, and abilities of the Student Formation Team in support of students' academic, social, and emotional needs.
- Pursue growth in relevant technology skills.
- Network with peers at other local and national independent and Episcopal schools.
- Demonstrate commitment to personal and professional growth. Able to meaningfully receive, reflect on, and apply feedback to one's professional growth.
- Attend conferences and professional meetings to remain current with P.E. and wellness curriculum, instructional and coaching strategies, culturally responsive instruction, and social and emotional learning.

Qualifications



- A Bachelor's degree is required. Although a degree in physical education, health education, and/or wellness education is preferred, for the interim role that specialty is not required.
- Minimum of three years of experience teaching middle school students preferred; demonstrated commitment to curriculum design, development, and improvement.
- Coaching experience at the middle school level preferred.
- Demonstrated ability to design and deliver lessons in hybrid/blended and online learning environments.
- Must meet minimum technology proficiency standards, including the ability to work in online Student Information and Learning Management Systems, to schedule and conduct classes via Microsoft Teams and Zoom, and to use the Microsoft 365 suite.

Physical Requirements

- Ability to lift approximately 30 lbs.
- Ability to work for extended periods of time, including weeknights and weekends when required.
- Ability to work with children and adults in indoor and outdoor settings.
- Ability to work in on-campus, home, field trip and overnight trip settings.
- Ability to drive School van with multiple passengers. (Commercial Driver's License not required.)

How to Apply

For questions, more information, or to submit your letter of interest and resume in PDF format, please contact:

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extends to our employment, educational, admission, and financial-aid policies, and other school-administered programs.