

## **Substitute Teachers Job Posting**

St. Stephen's Episcopal School, Houston (SSESH) seeks caring and compassionate Substitute Teacher to work with students ages 15 months through 8th grade on an as-needed basis. Do you love guiding children in fun age-appropriate learning activities? SSESH offers small classroom environments, experienced teachers and colleagues, a welcoming community, and opportunities for advancement.

If you are interested in applying, please send a resume, a cover letter, as well as three references to Ms. Nahla Nasser, Principal, at [nnasser@ssesh.org](mailto:nnasser@ssesh.org)

### **Responsibilities:**

- Monitor students engaged in independent work, group projects, or similar activities, ensuring respect for classmates and materials.
- Monitor outdoor time with a focus on safety, cooperative play, and fun.
- Organize and facilitate fun, educational activities for the children.
- Ensure the safety and care of the children.

### **Requirements:**

- All persons employed at SSESH must be over the age of 18
- Experience working with children
- Confidence in the classroom as well as in communicating with parents and colleagues
- Experience with, appreciation for, or an interest in learning about Montessori education; Montessori certification preferred, but not required
- Authorization to work in the U.S
- Completion of Safeguarding God's Children Training (provided by SSESH)
- A successful background check, including fingerprinting
- Willingness to obtain and maintain first aid, automated external defibrillator (AED), and CPR certification
- The position may require extended periods of time in a classroom or moving around campus
- The position may require you to lift objects up to around 40 pounds

### **About St. Stephen's Episcopal School:**

## **Substitute Teachers Job Posting**

At St. Stephen's, we provide a progressive, cohesive, and globally focused education for students from 15 months – 8th grade. Grounded in Montessori principles, we encourage our students to become lifelong learners and influential global citizens.

Through academic success, critical thinking, spiritual growth, and creative expression, we are committed to providing an educational experience that isn't one-size-fits-all. At St. Stephen's, we promote understanding and respect while instilling a sense of responsibility for our interconnected world. Our focus is to aid students in becoming good learners and good people, providing a caring community that is true of moral and academic learning.

St. Stephen's seeks to integrate religious and spiritual formation into the overall curriculum and life of our school community. Our school encourages our students to form a global perspective. We embrace differences and affirm the innate worth of all people.

### **Mission**

St. Stephen's Episcopal School – Houston nurtures each child's academic, creative, and spiritual potential.

### **The Bulldog Way (the principles that guide our work)**

- Integrity
- Grace
- Respect
- Optimism
- Wisdom

### **School Profile**

- Established: 1971
- Educating students from 15 months old – Grade 8
- St. Stephen's Episcopal School, Houston, holds the following accreditations.
  - The [American Montessori Society](#)
  - The [Southwestern Association of Episcopal Schools](#) (SAES)

**St. Stephen's Episcopal School, Houston, is a member of the following organizations.**

- [Council for Advancement and Support of Education](#)
- [Houston Area Independent Schools](#)

## Substitute Teachers Job Posting

- [National Association of Episcopal Schools](#)
- [National Association of Independent Schools](#)

*St. Stephen's Episcopal School does not discriminate in its employment decisions or practices on the basis of gender identity, age, race, color, marital status, national or ethnic origin, and/or sexual orientation. St. Stephen's Episcopal School does not discriminate in its employment decisions or practices on the basis of any disability that can be reasonably accommodated in the administration of its educational policies and school-administered programs.*