



St. Mark's Episcopal Preschool Lead Teacher

St. Mark's Episcopal Preschool is dedicated to providing a loving Christian atmosphere for children, with time for activities that acknowledge God's love. The curriculum incorporates play-based learning and utilizes play as a teaching tool in all areas of education. We provide a warm and safe environment for the spiritual formation of children allowing them to learn and explore the world through play. Our focus is on all areas of children's development ... social, cognitive, emotional, spiritual and physical.

St. Mark's Preschool seeks a Lead Teacher who embraces the educational philosophy of the School. The position is part-time with days and hours to be determined. The Lead Teacher will support the Director in student instruction during the week. The Lead Teacher reports to the Director.

Essential Duties and Responsibilities

- Planning and implementing activities to meet the academic, social, emotional, spiritual and physical components of each child.
- Developing lesson plans, creating instructional materials, and providing individual and small group instruction using play-based instructional strategies such as inquiry, group discussion, and discovery - leaving room for emergent discoveries and wonder that may lead to unique learning experiences.
- Translating lesson plans into learning experiences so as to best utilize the available time for instruction according to appropriate child development needs - leaving room in schedule for long periods of play.
- Understanding or willingness to learn child development stages and positive discipline approaches in redirecting behavior
- Ensuring classroom is a respectful, safe, and secure learning environment
- Supervising students in out-of-classroom activities during the school day
- Assisting children with toileting needs as necessary
- Communicating with parents through approved social media giving daily individual and group updates

- Creating an effective environment for learning through functional and attractive displays, bulletin boards, and interest centers
- Selecting and requisitioning books and instructional materials
- Identifying student needs and cooperating with other administrative staff members in assessing and helping students solve health, attitude, and learning problems
- Keeping professional compliance as required but Texas Department of Family and Protective Services (DFPS) including CPR and First Aid certifications and Safeguarding God's Children
- Participating cooperatively with the Director to bi-annually review performance reflected in job description (in conformance with guidelines provided in the Employee Handbook)

**Please submit any questions and/or resumes to our hiring committee representative, Elizabeth Barnard, at: elizabethabarnard@gmail.com

St. Mark's Preschool does not discriminate in hiring on the basis of race, color, gender, age, disability, ethnicity, or national origin.