**Position Title:** Lower School Science Teacher

**Date Modified:** March 4, 2024

**FLSA Classification:**  Exempt

**Reports to:** Head of Primary and Lower School

**About St. John’s**

St. John’s is an independent, coeducational Episcopal school serving up to 500 students in grades preschool through eight. Located in a park-like setting on 10 acres in East Dallas, the School offers its employees and students a supportive esprit de corps fueled by a common mission – one dedicated to a program of academic excellence designed to train the mind, strengthen the character, and enrich the spirit of each student in a Christian environment. We think of St. John’s not only as a school, but also as a very special kind of community. We seek to employ people who – regardless of the role they play in the School –understand that they impact the lives of our students, families, and colleagues. The St. John’s Code calls us to model honesty and respectfulness in our relationships, responsibility in the performance of our assignments, and a caring attitude that extends to all members of our community. Do you dream of becoming the best educator you can? Of coming to work each day with a sense of mastery, belonging, and purpose? Of working with fun, collegial, collaborative, growth-minded professionals? If so, you could thrive at St. John’s.

**Position Purpose**

This full-time position requires the teacher to build a curriculum and teach science to grades one through four in an environment that values project-based learning, collaboration, and differentiated instruction. The science program will be an integrated curriculum that strengthens students’ science process skills while exploring topics from different branches of science to prepare them for the lab-intensive Middle School science curriculum.

**Key Accountabilities**

* Guide the development of age-appropriate science process skills.
* Cultivate a culturally competent science classroom by establishing and maintaining a respectful and conscientious environment.
* Participate in continuous curriculum evaluation and collaborate with grade-level peers and specialists to extend and enrich the curriculum.
* Collaborate with vertical team members to ensure science curriculum continuity between Primary and Middle School divisions. The vertical team monitors and advances the overall program's quality and students' progress and success.
* Maintain curriculum documentation in accordance with Lower School division requirements.
* Understand and meet Lower School students' developmental and academic needs of varying academic, social, and emotional abilities. Differentiate instruction to meet individual student needs.
* Adapt instructional strategies to accommodate the needs of students with diagnosed learning differences according to the accommodations outlined in Student Support Plans.
* Provide feedback to students and parents using various tools, including progress and grade reports, in-person and video conferences, phone calls, emails, and one-on-one meetings. The teacher is expected to write thoughtful, meaningful, and well-articulated comments that reflect students’ progress and give specific direction for growth.
* Maintain daily lesson plans and effectively use the Student Information System, Learning Management System, and other online tools. The teacher is expected to record attendance, grade books, and reports electronically.
* Attend and contribute to regular grade‐level, vertical, divisional, and all-employee meetings.
* Fulfill other duties as assigned, such as lunch, recess, and carpool duty.
* Adapt curriculum and instructional modalities based on whether learning occurs on campus, at home, or in a hybrid/blended environment. Demonstrate technical proficiency and the ability to plan, organize, teach, and communicate in a blended in-person/online class and in synchronous and asynchronous online environments.
* Assist with planning and participating in grade-level field trips, whether virtual, day, or overnight.

**Opportunities and Challenges**

The science teacher plays a pivotal role in the life of a St. John’s student. The teacher must:

* Model the St. John’s Code of respect, responsibility, honesty, and care.
* Demonstrate clarity in verbal and written communication.
* Demonstrate strong listening skills.
* Embrace the School’s Episcopal identity, ethos, and commitment to respecting the dignity of each individual.

**Growth Mindset**

* Collaborate with colleagues on the development of curriculum and practice of instructional strategies.
* Leverage the Student Formation Team's knowledge, skills, and abilities to support students’ academic, social, and emotional needs.
* Pursue growth in relevant technology skills.
* Network with peers at other local and national independent and Episcopal schools.
* Demonstrate commitment to personal and professional growth. Able to meaningfully receive, reflect on, and apply feedback to one’s professional growth.
* Attend conferences and professional meetings to remain current with science curriculum, instructional strategies, culturally responsive instruction, and social and emotional learning.

**Qualifications**

* A bachelor’s degree is required; an advanced degree is preferred.
* Minimum of five years of experience teaching lower school science.
* Demonstrated ability to design and deliver lessons in hybrid/blended and online learning environments.
* Must meet minimum technology proficiency standards, including the ability to work in online Student Information and Learning Management Systems, to schedule and conduct classes via Microsoft Teams and Zoom, and to use the Microsoft 365 suite.

**Physical Requirements**

* Ability to lift approximately 30 lbs.
* Ability to work for extended periods of time, including weeknights and weekends when required.
* Ability to work with children and adults in indoor and outdoor settings.
* Ability to work in on-campus, home, field trip and overnight trip settings.

**How to Apply**

For questions, more information, or to submit your letter of interest and resume in PDF format, please contact:

Ms. Sue Trumbo, Chief People Officer   
strumbo@stjohnsschool.org

214.328.9131 x 107

In our commitment to diversity and equity, St. John’s Episcopal School does not discriminate regarding race, color, ethnicity, national origin, sexual orientation, gender, age, genetic information, disability, pregnancy, marital status, religion, military status, and/or any protected category. This commitment extends to our employment, educational, admission, and financial-aid policies, and other school-administered programs.