



LS Music Teacher and Chapel Leader

Qualifications: Bachelor's degree, Master's degree preferred, with a major in elementary or music education, or qualified by experience to teach the subject

Purpose: to provide appropriate and exceptional academic preparation to the students of St. George in an inclusive Christian community, fostering love and respect for God, self, and others, in accordance with the policies and procedures established for St. George Episcopal School by the Head of School and the Board of Directors.

Status: exempt

Designation: instructional

Accountability: reports to the appropriate Division Director

Calendar: school

Hours: 7:30 A.M. - 4:00 P.M.

With respect to instruction, the Teacher:

- provides engaging and challenging classroom instruction and experiences
- works within vertical teams, departments, divisions, and grade level to ensure consistent high standards within the instructional program;
- participates with colleagues to develop and maintain a vertically aligned, accelerated curriculum that teaches music theory, aural skills, and appropriate vocal and instrumental techniques based on student age levels.
- provides appropriate division director with a copy of instructional road maps each grading period and lesson plans weekly;
- follows policies and procedures concerning the grading system, record keeping and communication to parents;
- prepares for and assists with leading daily Lower School Chapels; and
- plans, prepares for, and leads school performances, as assigned.
- provides accompaniment support with piano or guitar and is an appropriate vocal model

With respect to supervision of students, the Teacher:

- provides appropriate supervision of students at all times;
- ensures that students are in compliance with school policies, and re-directs students as appropriate;
- refrains from any form of corporal punishment;
- advises nurse of all serious accidents or possible health concerns of students: and
- advises appropriate division director of any concerns for students' physical or mental safety.

With respect to reporting, the Teacher:

- accurately records and reports all student tardies and absences;
- accurately maintains and safeguards student and family records;
- regularly communicates with parents regarding assignments and students progress;
- prepares and publishes lesson information and grade reports in a timely manner; and
- regularly documents communicates with the appropriate division director regarding student concerns.

With respect to professionalism, the Teacher:

- maintains an appropriate and professional distance from students and families of St. George Episcopal School;
- refrains from discussing the St. George community or school in an inappropriate or negative manner;
- maintains the appropriate degree of confidentiality;
- maintains professional business attire;
- Exudes and maintains a professional and welcoming attitude; and
- meets or exceeds performance standards and general expectations as defined in the St. George Faculty and Staff Handbook.

With respect to general obligations, the Teacher:

- serves in accordance with the principles and expectations published in the St. George Episcopal School Faculty and Staff Handbook;
- maintains regular personal attendance;
- reports emergency absence from school in a timely manner;
- posts a copy of all emergency drill procedures and escape routes;
- checks mailbox, voice mail and email on a regular basis and responds appropriately and in a timely manner; and
- follows specific policies and procedures within the appropriate division.

With respect to the school, the Teacher:

- actively encourages, strategizes, develops and assists in ways that foster positive academic, social, emotional, spiritual, and physical growth and development;
- participates in assigned duties, as designated by the appropriate division director or the Head of School;
- effectively uses school management software systems and other technological tools;
- attends all school meetings as required;
- attends required special events; and
- follows all school rules and board policies.



With respect to the Division Head and Head of School, the Teacher:

- fulfills all duties and responsibilities assigned.

Interested candidates should submit their resume, cover letter, and [application](#) to Yvonne Russell, Head of Lower School via email at yrussell@saintgeorgeschool.org.

About SGES

Our Vision - St. George Episcopal School will positively impact society by empowering learners with wisdom, courage, faith, and love.

Our Mission - St. George Episcopal School provides exceptional academic preparation in an inclusive Christian community that fosters love and respect for God, self, and others.

St. George is an Episcopal, coeducational learning community of approximately 500 students, ages four through eighth grade. We teach children to think independently, work cooperatively, lead when necessary and follow when appropriate with the highest respect for each other based on gratitude to God. Our vision is to empower our students with the wisdom to understand, the courage to act, and the faith to believe and serve so they can grow up to make a difference in the world.

It is St. George policy to grant equal employment opportunity (EEO) to all qualified persons without regard to race, color, religion, sex, national origin, age, veteran's status, marital status, disability, genetic information or any other non-job-related characteristic. The school's equal employment opportunity practices extend to recruitment, hiring, selection, compensation, benefits, transfer, promotion, training, discipline, and all other terms, conditions, and privileges of employment