

Pre School Director
Trinity Episcopal Church Pre School
Trinity Episcopal Church
Fort Worth, Texas

Trinity Episcopal Pre School seeks a Director of the School for the 2011-2012 school year. The Director reports to a Board of Directors and is responsible for the oversight and management of School's faculty, curriculum, admissions, and finances.

The new Director will manage the professional staff and be responsible for the day to day operations of the School. The new Director will work with the Board of Directors to manage the budget and facilities. This includes contracting with outside agencies as needed to fulfill the School's mission and philosophy. The new Director will give monthly reports of the educational and financial operations of the School to the Board of Directors and to the Church Vestry as requested by the Vestry.

The new Director will have a minimum of a bachelor's degree in early childhood and a master's degree is preferred. The Director will be knowledgeable in early childhood curriculum and be able to work with individual students and their families as needed to fulfill the educational requirements of the School and curriculum.

Interested candidates should send a complete resume, letter of interest, and at least three references, to:

Board of Directors
Trinity Episcopal Church Pre School
3401 Bellaire Dr. S.
Fort Worth, TX 76109

Or electronically to trinitychurch@sbcglobal.net